

Chevy Chase Village Board of Managers

January 13, 2014

***Note:** These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff or others in attendance. An audio recording of this meeting is available on the Village website at www.chevychasevillagemd.gov or by request to the Village office.*

BOARD OF MANAGERS

Patricia S. Baptiste, Chair	Present
Michael L. Denger, Vice Chair	Present
Richard M. Ruda, Secretary	Absent
David L. Winstead, Assistant Secretary	Present
Gary Crockett, Treasurer	Present
Robert C. Goodwin, Jr., Assistant Treasurer	Present
Elissa A. Leonard, Board Member	Present

STAFF

Shana R. Davis-Cook, Village Manager	Present
John M. Fitzgerald, Police Chief	Present
Michael W. Younes, Director of Municipal Operations	Present
Demetri Protos, Finance Director	Present
Ellen Sands, Permitting and Code Enforcement Coordinator	Present
Jacqueline A. Parker, Public Safety Coordinator	Present

COUNSEL

Suellen M. Ferguson, Village Counsel	Present
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Ms. Patricia S. Baptiste, Chair of the Chevy Chase Village Board of Managers, called the meeting to order at 7:31 p.m. Mr. Winstead arrived at 7:32 p.m.

Approval of Minutes from the Board's Regular Meeting held on December 9, 2013

Minutes of the Board's regular meeting held on December 9, 2013 were circulated to the Board prior to the meeting.

Mr. Crockett moved to approve the minutes of the Board of Managers' regular monthly meeting held on December 9, 2013, as drafted. Mr. Denger seconded the motion. Ms. Baptiste, Mr. Denger, Mr. Crockett, Mr. Goodwin and Ms. Leonard voted in favor of the motion. Mr. Winstead had not yet arrived. The motion passed.

Consent Agenda

A-2115: Ms. Jeanne Ruesch, 1 Primrose Street

Consent Agreement to remove one (1) multi-trunk River Birch and to reforest with two (2) Katsura trees of at least two and one half inches (2 ½") in caliper that will grow to forty-five (45) feet or more in height at maturity in accordance with an approved Reforestation Plan.

There were no requests for this matter to be removed from the Consent Agenda. The Consent agenda was deemed approved.

Variance Request

A-6475: Mr. and Mrs. J. Michael McGarry, 24 West Kirke Street

Construct a front stoop with two (2) treads that would encroach a maximum of five feet, two inches (5'-2") forward of the twenty-five (25) foot front building restriction line.

Mr. Denger moved to approve the variance on the basis that the evidence presented, including the staff report, demonstrates that the applicable requirements for approval of the variance have been met. Staff is directed to draft a decision based on this evidence, including findings of fact and conclusions, approving the variance. Ms. Leonard seconded the motion. Ms. Baptiste, Mr. Denger, Mr. Winstead, Mr. Crockett, Mr. Goodwin and Ms. Leonard voted in favor of the motion. The motion passed.

Treasurer's Report

The Treasurer's Report was distributed prior to the meeting. No action was taken by the Board.

Police Report

The Police Report was distributed prior to the meeting. No action was taken by the Board.

Committee Appointments & Reports

Budget Committee

Mr. Martin Dagata, Chair of the Budget Committee, presented the report on the financial outlook for FY2014 and FY2015.

The Board directed the Village Manager to prepare a draft operating budget for FY2015 that reflects an approximate \$200,000 reduction in property tax revenue reflective of a reduction in the municipal property tax rate.

Old Business & Status Reports

None.

New Business

Village Hall Use Policies

The Village Manager presented a series of recommendations related to use of the Village Hall in consultation with former and current members of the Building Facilities Commission.

The Board approved the following:

- *Lower the Village resident to non-resident ratio minimum from 60-70% to 50% for classes held in the Village Hall.*
- *Allow class instructors to charge fees as they deem appropriate for their class, provided instructors charge an additional 25% per class for non-Village residents.*
- *Hold (rather than deposit) damage deposits for Hall rentals.*

Board Consideration and Possible Action: Proposed Technology Class from Chevy Chase@Home.

The Village Manager presented a request for a proposed technology class for older adults from Chevy Chase@Home.

The Board unanimously agreed to waive the resident class ratio for the proposed technology classes and to allow Chevy Chase@Home to retain the non-resident fee.

On Advice of Counsel: Clarification and Harmonization of the Village Noise Ordinance with the County Noise Ordinance.

The Board agreed to hold a Public Hearing on the proposed amendments to the Noise Ordinance at its regular meeting on February 10, 2014.

Manager's Report

The Manager's Report was circulated prior to the meeting. No action was taken by the Board.

Selection of a Date for the Board's FY2015 Budget Work Session: Monday, February 24, 2014 at 7:30 p.m.

Mr. Crockett moved to adjourn the meeting. Mr. Goodwin seconded the motion. Ms. Baptiste, Mr. Denger, Mr. Winstead, Mr. Crockett, Mr. Goodwin, and Ms. Leonard voted in favor of the motion. The motion passed. The meeting adjourned at 8:32 p.m.

Secretary, Chevy Chase Village Board of Managers

Final.